



INTERNATIONAL COMMISSION FOR OPTICS COMMISSION INTERNATIONALE D'OPTIQUE

Scientific Associate of the International Council for Science, ICSU
Affiliated Commission of the International Union of Pure and Applied Physics, IUPAP
<http://www.ico-optics.org>

"ICO, the place where the World of Optics meets"

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To:

Erkki Ikonen
Metrology Research Institute, Helsinki
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Centre for Metrology and Accreditation
(MIKES),
P.O. Box 3000,
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Finland

Reference: ICO Participation in "11th International Conference on New Developments and Applications in Optical Radiometry (NEWRAD 2011)" Hawaii, USA, 19-23. September 2011

Dear Mr. Ikonen,

The ICO Bureau has now considered your application of ICO participation in the "11th International Conference on New Developments and Applications in Optical Radiometry (NEWRAD 2011)" that you are organizing September 19-23, 2011 in Hawaii, USA. The Bureau finds the activity novel and useful for the region and the American continent. It is with great pleasure that I herewith confirm, on behalf of the whole Bureau, that ICO has granted the conference the status of an '**ICO endorsed meeting**' with no financial participation, as applied.

In view of some recent international events I emphasize the importance that the conference organizers follow the ICSU policies on the free circulation of scientists (to which both IUPAP and ICO adhere). Please take carefully into account, in particular, the advice to organizers of international conferences, as given by the ICSU Standing Committee on Freedom in the Conduct of Science (SCFCS). Useful advice on the organization of international conferences can be found, for example, on the IUPAP web site at www.iupap.org/conferences/policies.html. Furthermore, in its resolution No. 3 the General Assembly of IUPAP in 2002 adopted the following policy statement: "Conference organizers should give special financial consideration to unsupported young scientists and scientists from developing countries. For the purpose of this resolution, developing countries are defined by the World Bank's most recent list of low income and lower middle income countries."

The following rules apply to ICO endorsed events:

- ICO may appoint a Bureau member to be an ICO representative or contact person to the event. The ICO representative reports to the Bureau on the event's practical arrangements, scientific quality, and so on. If the representative is a Program Committee member, he should be invited to fully take part in all activities related to the definition of the scientific topics and program tracts, plenary and invited speakers, etc. At the moment there has not been made a final decision by the ICO who will be the ICO representative. As soon this will be done, I will immediately inform you.
- ICO should be mentioned on all documents and you may display the ICO logo. This logo (in small and large formats) is attached electronically and ICO would like you to use it on the conference website, documents, etc.
- The organizers are encouraged to send free proceedings of the conference to libraries in countries where optics development requires special support, and to the previous winners of the Galileo Galilei Award that was established by ICO for outstanding work in such countries. While the ICO Bureau realizes that there is a cost associated with the shipping these documents, the idea is that in many conferences some proceedings volumes (or technical digests) are left over after the meeting and it is better to send them to developing countries than to leave them unused. I will later send you a list of address labels (some 20 addresses) suitable for this purpose selected by the ICO.

Please also be advised that ICO has a Travelling Lecturer Program that may be of interest to you. You may use this program for attracting an invited speaker of high international reputation to your meeting as long as the speaker also gives presentations at a nearby university, a local section meeting of your territory's optical society, a government research institution, etc. Details about the program and how to apply for it can be found on the ICO web site at <http://www.ico-optics.org/>, or by directly contacting ICO Treasurer, Prof. James Harrington (see letterhead). (Recall that OSA, SPIE, and USAC-ICO as well have somewhat similar Traveling Lecturer Programs.)

Please let me draw your attention also to the fact that it is ICO policy to support students and attendees from developing countries and ICO would appreciate it very much if you could try to offer special rate accommodation for students.

I thank you very much for your work for the optics community in America and for your collaboration with ICO. I am confident that the conference "Newrad 2011" in September 2011 in Hawaii, USA will be an exiting and most successful optics event.

Yours sincerely,



(Gert von Bally)
ICO Associate Secretary (in charge of meetings)

Copies to: James Harrington (ICO Treasurer)
Angela M. Guzman (ICO Secretary General)
Maria L. Calvo (ICO President)